Ulster County
ITALIAN AMERICAN
FOUNDATION

FESTIVAL VENDOR APPLICATION

SUNDAY, October 11th, 2026, 12PM - 7PM

Applicant Name: _____

Business Name: _____

Business Address: _____

Email Address: _____

All Social Media Addresses:

_____

_____

Phones: (W) _____ (M)_ _____ (F)_____

Restaurant/Food/Food Truck Vendor _____ Merchandise/Craft Vendor ____

Other/Group/Non-Profit_____

Food Truck Name and Dimensions: _____

_____

License Plate # _____ Make_____

Model___ _____ Year _____

NYS Vendor License # or Business EIN #___ _____

Join us for the UCIAF Festival on Sunday, October 11th, 2026. Please note that the event will follow the latest guidelines and restrictions for large outdoor gatherings set by the City of Kingston, Ulster County, and New York State. We look forward to celebrating with you!

2026 UCIAF ITALIAN FESTIVAL VENDOR APPLICATION

FOOD VENDORS:

Please list all menu items and prices that you plan to sell at the festival, this includes drinks. Please be as specific as possible. We recommend limiting your menu to 3-4 items. Only listed items are to be sold at the event. (Italian items are highly preferred)

_____

_____

_____

MERCHANDISE/CRAFT VENDORS:

Please list all items and prices that you plan to sell at the festival, be as specific as possible. Only listed items are to be sold at the event. (Italian themed items are preferred)

_____

_____

_____

ALL VENDORS: Photos of Truck/Setup must be submitted with this application. Please calculate your space needed properly so we can guarantee there is enough room between vendors.

FEES:

$260 - Restaurant/Food/Food Truck Vendor: _____ 12x 12 space

$140 - Merchandise/Craft Vendor: _____ 12x 12 space

Spaces are only sold in full 12 x 12 areas. Calculate your required space properly as additional fees may apply if more space is needed at the time of the event.

If you are a **UCIAF member,** below are discounted rates.

$200 - Restaurant/Food/Food Truck Vendor: _____12 x 12

$100 - Merchandise/Craft Vendor: _____12 x 12

Electricity ____ **20 AMPS Maximum** $40.00 per vendor

To access electricity, you will need a **minimum of 100 feet of power cord**. If you have any special electrical needs or other requirements, please let us know **ASAP.** If you plan to use a generator, it must be a **whisper generator** due to the area's noise regulations and to meet festival guidelines. The UCIAF Italian Festival committee reserves the right to prohibit the setup of loud generators.

UCIAF ITALIAN FESTIVAL VENDOR APPLICATION

Your space must look professional, attractive and have a well-maintained appearance. All vendors must have courteous and friendly personnel.

We welcome all vendors to participate, though Italian-themed vendors will be given priority placement, as this is an Italian American event. All merchandise must be respectful of our heritage. The Ulster County Italian American Foundation reserves the right to remove any items for sale or display that are deemed offensive or inappropriate.

All vendors must have:

1. Payment submitted with vendor application **2. City of Kingston Vendor Application**

3. Up-to-Date Department of Health Permit or Temporary Permit for 2026

(The vendor must apply for their certificate through the UC Health Department).

4. A Certificate of Liability Insurance with both **Ulster County Italian American Foundation, INC. - PO Box 4427 Kingston, NY 12402** and the **City of Kingston - 420 Broadway Kingston, NY 12401** as additional insured.

5. UCIAF application and **check in full must be received by September 21st, 2026.** (Alternate vendors will be chosen if payment and paperwork are not received by this deadline).

Vendors are required to remain open during the entire festival, even if the vendor is sold out. Due to police security, no vendor may leave the festival site until the Kingston City Police Department gives approval. There will be a set-up time from **7AM-10AM,** with no tear down prior to **7PM**.

The UCIAF's Italian Festival will be photographed (both video and still) which is used to develop promotional materials for future festivals. Vendor participation implies permission to use any images captured for festival purposes.

Please send Checks made payable to:

ULSTER COUNTY ITALIAN AMERICAN FOUNDATION

Reminder: There is no need to send a check to City of Kingston as this fee is included in your UCIAF Festival vendor fee

Your check, UCIAF vendor application, insurance certificates and your completed

City of Kingston Vendor Application must be sent to:

Ulster County Italian American Foundation

P.O. Box 4427 Kingston, NY 12402

In consideration of accepting this vendor application, I the undersigned, intending to be legally bound for myself, my heirs, executors and administrators, waive and release any and all rights and claims for damages I may have against the Ulster County Italian American Foundation, the City of Kingston Parks Department, the City of Kingston, and any and all sponsors, and their representatives, successors and assigns for any and all injuries suffered by me in this event.

Signature: _____Date: _____Cell Phone: _____

Print name: _____ Business phone: _____

Vendor positioning will be determined once all accepted applications are processed and payments are received. Please note that all vendor fees are non-refundable once accepted.

Contact info: Stephanie Reginato / stephaniereginato84@gmail.com / www.UCIAF.org

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For Festival Use Only:

Application Received: _____ Space Required: _____ Space_____

Assigned:_____