

# CITY OF KINGSTON

Steven T. Noble  
Mayor



Elisa Tinti  
City Clerk

## City of Kingston Event Vendor Application

If food and/or merchandise vendors will be participating, a vendor application and \$50 fee must be submitted for each vendor

Name of Vendor: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Name of Event: \_\_\_\_\_ Date of Event: \_\_\_\_\_

1. If applicant is employed list name and address of employer. Also list credentials establishing relationship  
\_\_\_\_\_
2. Applicant's drivers license # as issued by NYS Department of Motor Vehicle \_\_\_\_\_
3. If applicant proposes to operate a vehicle in connection with vending please describe applicable below :  
 Cart \_\_\_\_\_ License # or other identification \_\_\_\_\_  
 Vehicle \_\_\_\_\_ License # or other identification \_\_\_\_\_  
 Other \_\_\_\_\_ License # or other identification \_\_\_\_\_
4. Description of goods, wares and merchandise desired to sell or the type of service applicant desires to perform and method of distribution. \_\_\_\_\_  
\_\_\_\_\_
5. If the applicant is a corporation or association, the name address and title of the officer upon whom process or other legal notice may be served: \_\_\_\_\_
6. New York State sales tax identification number or social security #: \_\_\_\_\_
7. It is the responsibility of the vendor to secure approval from the Ulster County Health Department to serve or sell food
8. No Alcohol may be served or sold without proper licensing through the New York State Liquor Authority
9. A certificate of liability insurance in the amount of \$1,000,000 (one million) listing the City of Kingston as an additional insured must accompany this application.

### **HOLD HARMLESS AGREEMENT (PURSUANT TO SECTION 61-5(F) OF THE CITY OF KINGSTON CODE**

It is hereby agreed and understood by and between \_\_\_\_\_, hereinafter referred to as "Vendor", and the City of Kingston, hereinafter referred to as the "City" that the "Vendor" or heirs, executors, administrators, successors and assigns agrees to hold harmless and indemnify the "City" from all actions cause of actions, suits, debts, dues, sums of money, accounts, reckonings, bonds, bills, specialties, covenants, contracts, controversies, agreements, promises, variances, trespasses, damages, judgements, extent, executions, claims, and demands whatsoever in law, admiralty or equity arising out of the "Vendor's" business within the City of Kingston.

Vendor Applicant (print name) \_\_\_\_\_

Vendor Applicant Signature \_\_\_\_\_

Dated: \_\_\_\_\_ day of \_\_\_\_\_ month, \_\_\_\_\_ year

The issuance of a "Vendor Permit" does not guarantee you a particular space. The City of Kingston and other groups, sponsor events in various locations throughout the City. It may be necessary for you to move your vending operation during these events if said operation interferes with the event.

Vendor Applicant (print name) \_\_\_\_\_

Vendor Applicant Signature \_\_\_\_\_