



**FESTIVAL VENDOR APPLICATION**

**SUNDAY— October 9, 2022 — 11AM - 7PM**

Applicant Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

All Social Media Addresses:

\_\_\_\_\_  
\_\_\_\_\_

Phones: (W) \_\_\_\_\_ (H) \_\_\_\_\_ (M) \_\_\_\_\_

Restaurant/Food/Food Truck Vendor \_\_\_ Merchandise/Craft Vendor \_\_\_ Other/Group/Non Profit \_\_\_

Food Truck Name and Dimensions \_\_\_\_\_

Auto Lic. Plate # \_\_\_\_\_ Make \_\_\_\_\_

Model \_\_\_\_\_ Year \_\_\_\_\_

NYS Vendor Lic. or Tax Number: \_\_\_\_\_

**The UCIAF Festival (Sunday, October 9,2022) is subject to all current City of Kingston, Ulster County and New York State Outdoor Large Public Gatherings Protocols and Restrictions. Please check [www.coronavirus.health.ny.gov](http://www.coronavirus.health.ny.gov)> for the latest Covid 19 Information and [www.uciaf.org](http://www.uciaf.org) for Italian Festival Information.**

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**FOOD VENDORS:** list all menu items and prices that you plan to sell at the festival including drinks. Please be as specific as possible. We recommend limiting the menu to 4-6 items. Only listed items are to be sold at the event.

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**MERCHANDISE/CRAFT VENDORS:** list all items and prices that you plan to sell at the festival. Please be as specific as possible. Only listed items are to be sold at the event.

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**ALL VENDORS:** Photos of Truck/Setup must be submitted with this application

**FEES:**

**\$200** - Restaurant/Food/Food Truck Vendor: \_\_\_\_\_ 10'x10'

**\$100** - Merchandise/Craft Vendor: \_\_\_\_\_ 10'x10'

Spaces are only sold in full 10' x 10' areas. Calculate your required space properly.

**If you are one of our UCIAF members and would like to participate in the 2022 Italian Festival discounted rates are listed below.**

**\$160** - Restaurant/Food/Food Truck Vendor: \_\_\_\_\_ 10'x10'

**\$75** - Merchandise/Craft Vendor: \_\_\_\_\_ 10'x10'

**(\$40.00 Fee for City of Kingston IS included in above pricing)**

**Electricity \_\_\_\_\_ Up to 20 AMPS Maximum @ \$40.00**

Minimum of 100 feet of power cord is required to access electricity. Please notify us if you have special electrical needs or other requirements. If you are using a **generator** it must be a **quiet generator** due to the area. If the generator is overly loud the Italian Festival committee has a right to not allow you to set up.

Vendor positioning will be determined once all ACCEPTED applications are processed and

payments received. All vendor fees are **non-refundable** once accepted.

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**Your space must look professional, attractive and have a well maintained appearance. All vendors must have courteous and friendly personnel.**

All vendors will be considered. Italian themed vendors are HIGHLY favored.

This is an Italian American event. All merchandise must be respectful to the heritage.

The Ulster County Italian American Foundation reserves the right to remove any items for sale or displayed that are deemed offensive or inappropriate.

**All vendors must have:**

**1. Payment    2. City of Kingston Vendor Application    3. Up-to-Date Department of Health Permit or Temporary Permit**

**4. A Certificate of Liability Insurance with Ulster County Italian American Foundation, INC. - PO Box 4427 Kingston, NY 12402 and the City of Kingston -420 Broadway Kingston, NY 12401 as additional insured.**

Vendors are required to remain open during the entire festival even if the vendor is sold out. Due to police security, no vendor may leave the festival site until the Kingston Police Department gives approval which is usually at the closing of the festival. There will be a set-up time from 7AM-9AM, with no tear down time prior to 6 PM, even if the vendor is sold out.

The UCIAF's Italian Festival will be photographed (both video and still) to develop promotional materials for future festivals. Vendor participation implies permission to use any images captured for festival purposes.

Once Vendor application is approved and processed:

Please send Checks made payable to: **ULSTER COUNTY ITALIAN AMERICAN FOUNDATION**

**Reminder: There is no need to send a check to City of Kingston as this fee is included in your UCIAF Festival vendor fee**

The check plus your completed **City of Kingston Vendor Application** should be sent to:

**Ulster County Italian American Foundation**

**P.O. Box 4427 Kingston, NY 12402**

In consideration of accepting this vendor application, I the undersigned, intending to be legally bound for myself, my heirs, executors and administrators, waive and release any and all rights and claims for damages I may have against the Ulster County Italian American Foundation, the City of Kingston Parks Department, the City of Kingston, and any and all sponsors, and their representatives, successors and assigns for any and all injuries suffered by me in this event.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Print name: \_\_\_\_\_

**Contact info:** Stephanie Reginato / [stephanireginato84@gmail.com](mailto:stephanireginato84@gmail.com) / [www.UCIAF.org](http://www.UCIAF.org)

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**For Festival Use Only:**

**Application Received:** \_\_\_\_\_ **Space Required:** \_\_\_\_\_ **Space Assigned:** \_\_\_\_\_